

Hello Spring Fest!

IMPORTANT NOTICE:

PAYMENT IS REQUIRED AT TIME OF APPLICATION SUBMISSION TO HOLD YOUR SPOT. YOU WILL NOT BE ADDED TO THE APPROVED VENDOR LIST UNTIL PAYMENT IS RECEIVED.

**DO NOT MAIL PAYMENT OR APPLICATION TO ST THOMAS CHURCH
Direct all questions to Tracey at 516-220-8217**

Event Date:

Saturday May 2 2026
11-5 PM

Location:

St Thomas of Canterbury Church
29 Brookside Dr
Smithtown NY

Event Organizer:

Tracey Anne
516.220.8217
freebirdhenna@gmail.com

BUSINESS INFORMATION:

Business Name:_____

Product to be Sold _____

Your Name:_____

Email : _____

Best phone number/able to receive text: _____

Address: _____

HOLD HARMLESS / GENERAL RELEASE

(Must be signed by all vendors):

_____, as RELEASOR in consideration of being granted permission to display and market my goods/services to the general public, permission granted to do so by separate contract with the Event Organizers. _____, hereby releases **Nails by Tracey Inc. Freebird Events, St Thomas of Canterbury Church** as RELEASEE, RELEASEE'S heirs, executors, administrators, Board members , successors and assigns from all actions, causes of action, suits, claims for personal injuries, property damage , debts, dues, sums of money, accounts, reckonings, bonds, bills, specialties, covenants, contracts, controversies, agreements, promises, variances, trespasses, damages, judgments, extents, executions, claims, and demands whatsoever, in law, admiralty or equity, which against the RELEASEE, the RELEASOR, RELEASOR'S heirs, executors, administrators, successors and assigns ever had, now have or hereafter can, shall or may, have for, upon, or by reason of any matter, cause or thing whatsoever from the beginning of the world to the day of the date of this RELEASE. This RELEASE may not be changed orally. In consideration of participation in any event on Town property, I hereby release and forever discharge the town, Nails by Tracey INC, it's officers, agents, sponsors, employees, and representatives, and their respective heirs, successors, and assigns, from any and all actions, causes of actions, suits, proceedings, debt, dues contracts, judgements, damages, claims, and or demands whatsoever in law or equity that the undersigned, its successors or assigns ever had, now, have , or may have in the future connection with the undersigned's participation in any event on Town Property.

Vendor Date

Signature of

**Vendor Fee: \$85 10' x 10' Vendor Space
\$120 for Food Trucks**

All applications by **Venmo** to @freebirdhenna2019 (last 4 digits 8217)For alternative mail by check payment methods please make private arrangements with the organizer by contacting above.

Space will only be held after payment is received.

DO NOT MAIL PAYMENT OR APPLICATION TO ST THOMAS OF CANTERBURY

Please note - all payments are final. There will be no rain date or refunds.

INSURANCE IS NOT REQUIRED FOR NON FOOD VENDORS BUT IS PREFERRED.

All vendors providing insurance must provide a signed Hold Harmless Statement (above on page one) and/OR proof of general and product liability insurance. Organizers should be listed as the additionally insured and list the Certificate Holder as:

**Nails by Tracey INC
Po Box 210 Stony Brook NY 11790
Freebirdhenna@gmail.com**

GUIDELINES FOR SELLING AT THE EVENT:

- **Sellers must have a sign clearly showing their name and location. Each seller will be responsible for all equipment and supplies for the setup of a booth. Displays should be constructed so they do not block customer walkways or pose any other hazard to customers.**

- Vendors who provide samples and/or products that will result in waste material, such as cups, rinds, and utensils, must provide containers for waste disposal. You must wear gloves when handling food and have a wash station to sanitize serving materials and your hands and adhere to all food service standards as set up in local laws and municipalities.
- Sellers are required to keep your space neat and clear of obstacles, litter, and debris.
- No form of discrimination is permitted at the event.
- Sellers are expected to treat customers in a courteous manner. ● Sellers must clean their sales area and remove all refuse at the end of the day. Event organizers are not responsible for trash removal or cleanup. All trash removal and clean up is the responsibility of the vendor.
- Vendor tents MUST be weighted or tethered down.